To,

Yash Patel

Rajkot, Gujarat,360002.

yashpatel111.@gmail.com

Dear Yash,

I hope this letter finds you in good health. I am writing to inform you about a matter of concern regarding your ward.

It has come to our notice that he has been regularly **absenting from lectures without prior intimation**. Despite multiple reminders and warnings issued by the faculty, there has been no significant improvement in attendance.

We are genuinely concerned about his academic progress and future performance, as consistent attendance is crucial for understanding the subject matter and participating in classroom activities.

We kindly request you to speak with him regarding this issue and encourage [him/her/them] to attend all classes regularly. If there is any underlying issue or reason for this behaviour,We are more than willing to assist and support in any way possible.

Please treat this matter with urgency. We look forward to your cooperation in helping him get back on the right track.

Thank you for your attention.

Sincerely!

Nakul

To,

Aarav Sharma

Jaipur, Rajasthan,302001.

aarav.sharma29@gmail.com

Dear Aarav,

I hope this letter finds you in good health. I am writing to inform you about a matter of concern regarding your ward.

It has come to our notice that he has been regularly **absenting from lectures without prior intimation**. Despite multiple reminders and warnings issued by the faculty, there has been no significant improvement in attendance.

We are genuinely concerned about his academic progress and future performance, as consistent attendance is crucial for understanding the subject matter and participating in classroom activities.

We kindly request you to speak with him regarding this issue and encourage [him/her/them] to attend all classes regularly. If there is any underlying issue or reason for this behaviour,We are more than willing to assist and support in any way possible.

Please treat this matter with urgency. We look forward to your cooperation in helping him get back on the right track.

Thank you for your attention.

Sincerely!

Nakul

To,

Sneha Mehta

Mumbai, Maharashtra,400001.

snehamehta23@gmail.com

Dear Sneha,

I hope this letter finds you in good health. I am writing to inform you about a matter of concern regarding your ward.

It has come to our notice that he has been regularly **absenting from lectures without prior intimation**. Despite multiple reminders and warnings issued by the faculty, there has been no significant improvement in attendance.

We are genuinely concerned about his academic progress and future performance, as consistent attendance is crucial for understanding the subject matter and participating in classroom activities.

We kindly request you to speak with him regarding this issue and encourage [him/her/them] to attend all classes regularly. If there is any underlying issue or reason for this behaviour,We are more than willing to assist and support in any way possible.

Please treat this matter with urgency. We look forward to your cooperation in helping him get back on the right track.

Thank you for your attention.

Sincerely!

Nakul

To,

Rohan Kumar

Patna, Bihar,800001.

rohankumar\_91@gmail.com

Dear Rohan,

I hope this letter finds you in good health. I am writing to inform you about a matter of concern regarding your ward.

It has come to our notice that he has been regularly **absenting from lectures without prior intimation**. Despite multiple reminders and warnings issued by the faculty, there has been no significant improvement in attendance.

We are genuinely concerned about his academic progress and future performance, as consistent attendance is crucial for understanding the subject matter and participating in classroom activities.

We kindly request you to speak with him regarding this issue and encourage [him/her/them] to attend all classes regularly. If there is any underlying issue or reason for this behaviour,We are more than willing to assist and support in any way possible.

Please treat this matter with urgency. We look forward to your cooperation in helping him get back on the right track.

Thank you for your attention.

Sincerely!

Nakul

To,

Anjali Reddy

Hyderabad, Telangana,500001.

anjali.reddy05@gmail.com

Dear Anjali,

I hope this letter finds you in good health. I am writing to inform you about a matter of concern regarding your ward.

It has come to our notice that he has been regularly **absenting from lectures without prior intimation**. Despite multiple reminders and warnings issued by the faculty, there has been no significant improvement in attendance.

We are genuinely concerned about his academic progress and future performance, as consistent attendance is crucial for understanding the subject matter and participating in classroom activities.

We kindly request you to speak with him regarding this issue and encourage [him/her/them] to attend all classes regularly. If there is any underlying issue or reason for this behaviour,We are more than willing to assist and support in any way possible.

Please treat this matter with urgency. We look forward to your cooperation in helping him get back on the right track.

Thank you for your attention.

Sincerely!

Nakul

To,

Vikram Verma

Indore, Madhya Pradesh,452001.

vikramv\_1987@gmail.com

Dear Vikram,

I hope this letter finds you in good health. I am writing to inform you about a matter of concern regarding your ward.

It has come to our notice that he has been regularly **absenting from lectures without prior intimation**. Despite multiple reminders and warnings issued by the faculty, there has been no significant improvement in attendance.

We are genuinely concerned about his academic progress and future performance, as consistent attendance is crucial for understanding the subject matter and participating in classroom activities.

We kindly request you to speak with him regarding this issue and encourage [him/her/them] to attend all classes regularly. If there is any underlying issue or reason for this behaviour,We are more than willing to assist and support in any way possible.

Please treat this matter with urgency. We look forward to your cooperation in helping him get back on the right track.

Thank you for your attention.

Sincerely!

Nakul

To,

Neha Joshi

Dehradun, Uttarakhand,248001.

neha.joshi88@gmail.com

Dear Neha,

I hope this letter finds you in good health. I am writing to inform you about a matter of concern regarding your ward.

It has come to our notice that he has been regularly **absenting from lectures without prior intimation**. Despite multiple reminders and warnings issued by the faculty, there has been no significant improvement in attendance.

We are genuinely concerned about his academic progress and future performance, as consistent attendance is crucial for understanding the subject matter and participating in classroom activities.

We kindly request you to speak with him regarding this issue and encourage [him/her/them] to attend all classes regularly. If there is any underlying issue or reason for this behaviour,We are more than willing to assist and support in any way possible.

Please treat this matter with urgency. We look forward to your cooperation in helping him get back on the right track.

Thank you for your attention.

Sincerely!

Nakul

To,

Karan Singh

Lucknow, Uttar Pradesh,226001.

karansingh\_17@gmail.com

Dear Karan,

I hope this letter finds you in good health. I am writing to inform you about a matter of concern regarding your ward.

It has come to our notice that he has been regularly **absenting from lectures without prior intimation**. Despite multiple reminders and warnings issued by the faculty, there has been no significant improvement in attendance.

We are genuinely concerned about his academic progress and future performance, as consistent attendance is crucial for understanding the subject matter and participating in classroom activities.

We kindly request you to speak with him regarding this issue and encourage [him/her/them] to attend all classes regularly. If there is any underlying issue or reason for this behaviour,We are more than willing to assist and support in any way possible.

Please treat this matter with urgency. We look forward to your cooperation in helping him get back on the right track.

Thank you for your attention.

Sincerely!

Nakul

To,

Divya Iyer

Chennai, Tamil Nadu,600001.

divyaiyer33@gmail.com

Dear Divya,

I hope this letter finds you in good health. I am writing to inform you about a matter of concern regarding your ward.

It has come to our notice that he has been regularly **absenting from lectures without prior intimation**. Despite multiple reminders and warnings issued by the faculty, there has been no significant improvement in attendance.

We are genuinely concerned about his academic progress and future performance, as consistent attendance is crucial for understanding the subject matter and participating in classroom activities.

We kindly request you to speak with him regarding this issue and encourage [him/her/them] to attend all classes regularly. If there is any underlying issue or reason for this behaviour,We are more than willing to assist and support in any way possible.

Please treat this matter with urgency. We look forward to your cooperation in helping him get back on the right track.

Thank you for your attention.

Sincerely!

Nakul

To,

Manav Chopra

Delhi, Delhi,110001.

manav.chopra54@gmail.com

Dear Manav,

I hope this letter finds you in good health. I am writing to inform you about a matter of concern regarding your ward.

It has come to our notice that he has been regularly **absenting from lectures without prior intimation**. Despite multiple reminders and warnings issued by the faculty, there has been no significant improvement in attendance.

We are genuinely concerned about his academic progress and future performance, as consistent attendance is crucial for understanding the subject matter and participating in classroom activities.

We kindly request you to speak with him regarding this issue and encourage [him/her/them] to attend all classes regularly. If there is any underlying issue or reason for this behaviour,We are more than willing to assist and support in any way possible.

Please treat this matter with urgency. We look forward to your cooperation in helping him get back on the right track.

Thank you for your attention.

Sincerely!

Nakul

To,

Pooja Thakur

Shimla, Himachal Pradesh,171001.

pooja.t09@gmail.com

Dear Pooja,

I hope this letter finds you in good health. I am writing to inform you about a matter of concern regarding your ward.

It has come to our notice that he has been regularly **absenting from lectures without prior intimation**. Despite multiple reminders and warnings issued by the faculty, there has been no significant improvement in attendance.

We are genuinely concerned about his academic progress and future performance, as consistent attendance is crucial for understanding the subject matter and participating in classroom activities.

We kindly request you to speak with him regarding this issue and encourage [him/her/them] to attend all classes regularly. If there is any underlying issue or reason for this behaviour,We are more than willing to assist and support in any way possible.

Please treat this matter with urgency. We look forward to your cooperation in helping him get back on the right track.

Thank you for your attention.

Sincerely!

Nakul

To,

Ritika Bansal

Agra, Uttar Pradesh,282001.

ritikabansal21@gmail.com

Dear Ritika,

I hope this letter finds you in good health. I am writing to inform you about a matter of concern regarding your ward.

It has come to our notice that he has been regularly **absenting from lectures without prior intimation**. Despite multiple reminders and warnings issued by the faculty, there has been no significant improvement in attendance.

We are genuinely concerned about his academic progress and future performance, as consistent attendance is crucial for understanding the subject matter and participating in classroom activities.

We kindly request you to speak with him regarding this issue and encourage [him/her/them] to attend all classes regularly. If there is any underlying issue or reason for this behaviour,We are more than willing to assist and support in any way possible.

Please treat this matter with urgency. We look forward to your cooperation in helping him get back on the right track.

Thank you for your attention.

Sincerely!

Nakul

To,

Arjun Deshmukh

Pune, Maharashtra,411001.

arjun.deshmukh56@gmail.com

Dear Arjun,

I hope this letter finds you in good health. I am writing to inform you about a matter of concern regarding your ward.

It has come to our notice that he has been regularly **absenting from lectures without prior intimation**. Despite multiple reminders and warnings issued by the faculty, there has been no significant improvement in attendance.

We are genuinely concerned about his academic progress and future performance, as consistent attendance is crucial for understanding the subject matter and participating in classroom activities.

We kindly request you to speak with him regarding this issue and encourage [him/her/them] to attend all classes regularly. If there is any underlying issue or reason for this behaviour,We are more than willing to assist and support in any way possible.

Please treat this matter with urgency. We look forward to your cooperation in helping him get back on the right track.

Thank you for your attention.

Sincerely!

Nakul

To,

Tanya Rastogi

Bhopal, Madhya Pradesh,462001.

tanya.r@gmail.com

Dear Tanya,

I hope this letter finds you in good health. I am writing to inform you about a matter of concern regarding your ward.

It has come to our notice that he has been regularly **absenting from lectures without prior intimation**. Despite multiple reminders and warnings issued by the faculty, there has been no significant improvement in attendance.

We are genuinely concerned about his academic progress and future performance, as consistent attendance is crucial for understanding the subject matter and participating in classroom activities.

We kindly request you to speak with him regarding this issue and encourage [him/her/them] to attend all classes regularly. If there is any underlying issue or reason for this behaviour,We are more than willing to assist and support in any way possible.

Please treat this matter with urgency. We look forward to your cooperation in helping him get back on the right track.

Thank you for your attention.

Sincerely!

Nakul

To,

Ishaan Gupta

Noida, Uttar Pradesh,201301.

ishaan.gupta78@gmail.com

Dear Ishaan,

I hope this letter finds you in good health. I am writing to inform you about a matter of concern regarding your ward.

It has come to our notice that he has been regularly **absenting from lectures without prior intimation**. Despite multiple reminders and warnings issued by the faculty, there has been no significant improvement in attendance.

We are genuinely concerned about his academic progress and future performance, as consistent attendance is crucial for understanding the subject matter and participating in classroom activities.

We kindly request you to speak with him regarding this issue and encourage [him/her/them] to attend all classes regularly. If there is any underlying issue or reason for this behaviour,We are more than willing to assist and support in any way possible.

Please treat this matter with urgency. We look forward to your cooperation in helping him get back on the right track.

Thank you for your attention.

Sincerely!

Nakul

To,

Meera Saxena

Surat, Gujarat,395001.

meerasaxena44@gmail.com

Dear Meera,

I hope this letter finds you in good health. I am writing to inform you about a matter of concern regarding your ward.

It has come to our notice that he has been regularly **absenting from lectures without prior intimation**. Despite multiple reminders and warnings issued by the faculty, there has been no significant improvement in attendance.

We are genuinely concerned about his academic progress and future performance, as consistent attendance is crucial for understanding the subject matter and participating in classroom activities.

We kindly request you to speak with him regarding this issue and encourage [him/her/them] to attend all classes regularly. If there is any underlying issue or reason for this behaviour,We are more than willing to assist and support in any way possible.

Please treat this matter with urgency. We look forward to your cooperation in helping him get back on the right track.

Thank you for your attention.

Sincerely!

Nakul

To,

Rahul Malhotra

Ludhiana, Punjab,141001.

rahul.malhotra91@gmail.com

Dear Rahul,

I hope this letter finds you in good health. I am writing to inform you about a matter of concern regarding your ward.

It has come to our notice that he has been regularly **absenting from lectures without prior intimation**. Despite multiple reminders and warnings issued by the faculty, there has been no significant improvement in attendance.

We are genuinely concerned about his academic progress and future performance, as consistent attendance is crucial for understanding the subject matter and participating in classroom activities.

We kindly request you to speak with him regarding this issue and encourage [him/her/them] to attend all classes regularly. If there is any underlying issue or reason for this behaviour,We are more than willing to assist and support in any way possible.

Please treat this matter with urgency. We look forward to your cooperation in helping him get back on the right track.

Thank you for your attention.

Sincerely!

Nakul

To,

Sara Kapoor

Chandigarh, Chandigarh,160001.

sarakapoor22@gmail.com

Dear Sara,

I hope this letter finds you in good health. I am writing to inform you about a matter of concern regarding your ward.

It has come to our notice that he has been regularly **absenting from lectures without prior intimation**. Despite multiple reminders and warnings issued by the faculty, there has been no significant improvement in attendance.

We are genuinely concerned about his academic progress and future performance, as consistent attendance is crucial for understanding the subject matter and participating in classroom activities.

We kindly request you to speak with him regarding this issue and encourage [him/her/them] to attend all classes regularly. If there is any underlying issue or reason for this behaviour,We are more than willing to assist and support in any way possible.

Please treat this matter with urgency. We look forward to your cooperation in helping him get back on the right track.

Thank you for your attention.

Sincerely!

Nakul

To,

Dev Trivedi

Rajkot, Gujarat,360002.

dev.trivedi08@gmail.com

Dear Dev,

I hope this letter finds you in good health. I am writing to inform you about a matter of concern regarding your ward.

It has come to our notice that he has been regularly **absenting from lectures without prior intimation**. Despite multiple reminders and warnings issued by the faculty, there has been no significant improvement in attendance.

We are genuinely concerned about his academic progress and future performance, as consistent attendance is crucial for understanding the subject matter and participating in classroom activities.

We kindly request you to speak with him regarding this issue and encourage [him/her/them] to attend all classes regularly. If there is any underlying issue or reason for this behaviour,We are more than willing to assist and support in any way possible.

Please treat this matter with urgency. We look forward to your cooperation in helping him get back on the right track.

Thank you for your attention.

Sincerely!

Nakul